

MINUTES OF SCROOBY PARISH COUNCIL MEETING

Monday 11 February 2019

SCROOBY VILLAGE HALL

1. Present

Chair: Ed Marshall, Heidi Robbins, Christine Bailey, Elaine Gargett, Phil Walton, Stephen Lincoln, Tony Smith (Clerk & Treasurer), District Cllr Barry Bowles (Part), County Cllr Tracey Taylor (Part). And PCSO L Campion (Part) and Keith Tween (Ranskill) of the Public were present.

2. Apologies

Matt Pollard.

3. Minutes of the Last Meeting

The Minutes were accepted. Proposed by Heidi Robbins, Seconded by Elaine Gargett.

4. Matters Arising

Are covered below, else.

5. Parish Council Elections May 2019 – Briefing, Retford Feb 18th. Village Hall will be used for elections but date may change due to Brexit.

6. The Speed Sign at the south end of the Great North Road, Clerk has put in a request to Highways. Speed Sign north end of the village, mast has been installed, electronics awaiting.

7. HSE Poster – Elaine G, poster to come when all information is collated.

5. Correspondence

A significant number of notices, e-mails and letters had been received over the last two months and were listed before the meeting. Those of note or action were:

The new Vicar of St Wilfred's church (and Blyth and Ranskill) Rev Jacqueline McKenna was "licensed", January 14th.

Open letter circulated from the new NALC Chairman Cllr Sue Baxter.

2019 Nottingham Roosevelt Memorial Travelling Scholarship to USA. Ages 21-35, commemoration of Mayflower 400, closes 1st March.

Bassetlaw Parish Forum, Retford, 18th February will include a presentation on the May elections. Clerk will attend.

John Mann MP surgery contacts for 2019 – Clerk to place poster in Village Hall

6. District and County Councillor's Report

County Councillor, Tracey Taylor. Notts CC Re-Org – Debate continues. A new head of Bassetlaw DC Planning has been appointed John Krawczyk, Planning Development Manager. (john.krawczyk@bassetlaw.gov.uk).

Notts CC Tax increases = 2.99% base plus 1% for Adult Social Care.

LIS funding applications 4 had been sent for approval in time. Tracey T suggested some improvements and then she would apply her electronic signature backing our bids.

They were for Village Hall extension, Village Road Signs, Church information boards, and repairs to the Old Vicarage that would affect the Churchyard and Pinfold.

Noted that our previous bid for Highways improvements to Church Lane are in the Notts CC decision making process now.

District Councillor, Barry Bowles. In response to his question about Planning Enforcement, ongoing no movement. But 2 temporary Enforcement Officers are to be recruited. Dates for Commonwealth Flag Raising 11/3/19, Achiever Awards 20/3/19. Humber Tidal Flood Risk Review. And proof in Carlton that Neighbourhood Plans do work.

7. Finance Report

The Treasurer presented his report, which included mostly ongoing costs, with the exception of an invoice for the Village Hall extension planning permission. The report was approved. Full details of the report can be viewed at www.scrooby.net.

Other matters:

- Data Protection Act (GDPR) changes for May 2018 – Analysis by the Clerk, ongoing.
- Governance section of the Internal Audit Report Items 11-13 were reported upon before the meeting and briefly discussed. The impact on the Precept and Village Hall Income was assessed and all three items were accepted. **Action: TONY** to now update the final response to the Internal Audit Report and also reflect all the 13 agreements in the Parish Council Standing Orders and Code of Conduct.
That would also include Health and Safety aspects
- PRECEPT – The Treasurer’s proposal for the 2019/20 Precept was distributed earlier and discussed. It was unanimously accepted and the Treasurer **Action: TONY**, charged with sending it into Bassetlaw the next day.
- Internet Banking – a proposal paper was distributed earlier and the Treasurer reported it can be achieved without change to our banking mandates. However, all Councillors and the 3 bank signatories had to accept that whoever made an internet banking transaction did so with the complete agreement and faith of all. The Treasurer proposed the use of an “Internet Banking Authority Slip” to be signed by the cheque signatories to complete the Internal Audit cycle. That proposal was agreed by all and, **Action: TONY**, was charged with setting the process in place with the bank and signatories.
- Small Lottery Licence for 2019 has been paid for, received and is held by the Clerk.

8. Police Report

The local PSCO Lucy Campion was invited and welcomed by the Chair and all members. It was recognised her “beat” was huge and she is part-time and so Lucy’s attendance was all the more welcome.

Burglaries in daylight in Chapel Lane and the Saracens Lane Caravan Park were mentioned. The burglaries thought to be opportunist and the Caravan Park investigation is ongoing. It was also noted that the number of Quad Bike incidents had reduced recently. As ever if the incident is urgent or life threatening ring 999, else call 101.

9. Planning & Neighbourhood Plan

1. The Scrooby Neighbourhood Action Plan (SNAP) continues to progress. The Character Report was accepted. The next step is the Call to Site final consultation on Friday, 22nd February (leaflets are being distributed) and the full Steering Group meeting on Weds, 6th March to analyse and agree the way forward.
2. It was also reported by SNAP that the BDC Draft Local Plan had been published and would include this time a responsibility for Parish Councils to deliver an increase in housing stock of between 10 and 20%. This is a major change from previous years. Leaflets detailing consultation events would be distributed to all alongside of the SNAP leaflet this week.
3. Planning Requests – New applications:
 - 9 Static Caravans in the current Saracens Lane site. 7 objections placed and the next phase is ongoing.
 - Current: Alpha House – Retrospective Planning Application 18/00502/HSE, has been Refused, the option to appeal has been registered, Council monitors the situation.
 - Current: Westgate House, it is noted that Planning are getting constant notes about apparent planning transgressions.
 - Village Hall Extension – Application ongoing but a helpful letter to the architect re. conditions has been received.
 - Mill Lane field – It has been noted that 4 horses were put to graze on it. The Council asked the Clerk to enquire of the Registered Owners if they were aware of this, Clerk has done so and received a telephone response as No and they would look into it. It was noted the horses had escaped from the field twice so far.
 - Tinker Lane Fracking Bore Hole site – The required rock strata was not found so the drill has been shut down. The well has been abandoned and plugged, IGAS plans to restore the site to its original state as soon as they can. Next CLG meeting to be decided (expected in 2-3 months)

10. Play Area

No comments.

11. Village Hall

Village Hall Extension Toilet Plans – The formal Planning Application is submitted. Cost estimate basis was defined. Funding now being sought from Notts CC LIS scheme, Tesco, and a variety of other sources.

12. Village Environment

- Hedges – **ACTION: Tony** Smith to contact Notts CC, ongoing.
- British Keep Britain Tidy month 22/3-23/4/19. Details to Heidi. Suggested we offer to the Scouts clean up work and make a donation from the Street Cleaning fund.
- Footpaths:
Keith Tween reported slow progress but gentle work identifying circular footpaths throughout the 3 parishes. Wanting to continue to help / work with Heidi in the Scrooby area to try to connect Mattersey to Scrooby via footpaths. For now only working on the basis of "Owners Permission" not permanent rights of way.
Heidi reported working with Chris Thompson on a permanent walk Scrooby to Bawtry, although Chris was looking at others as well. But we are concentrating on what is achievable.

13. Pilgrim Fathers Visitors Centre and Mayflower 400

- The next Pilgrim Fathers Origins Society meeting was defined as Wednesday 13th March in the morning in the Scrooby Village Hall.
- Keith Tween had also been commenting about footpaths, map boards, the use of the Pilgrim Fathers pub barn and a field on the Great North Road for car parking. Responded with the history of work done over the last years and noted for later discussions. Barry Bowles informed to connect with the PFOS point of view and work.

14. Any Other Business

- Activity on the Whinz was noted
- Overhanging hedge on Chapel Lane had damaged a car. **Action: The Chair Ed**
- The Clerk and RFO thanked the councillors for their patience and attention required due to the heavy finance and administration work this meeting.

All minutes from Scrooby Parish Council meetings are always published at www.scrooby.net, after acceptance by the Parish Council

Meeting ended 9:27 pm.

Next meeting to be held on Monday 11 March 2019, 7.30 pm, Scrooby Village Hall.