

MINUTES OF SCROOBY PARISH COUNCIL MEETING

Monday 08 April 2019

SCROOBY VILLAGE HALL

1. Present

Chair: Ed Marshall, Heidi Robbins, Elaine Gargett, Christine Bailey, Stephen Lincoln, Tony Smith (Clerk & Treasurer), County Cllr Tracey Taylor (Part).

2. Apologies

Phil Walton, Matt Pollard, District Cllr Barry Bowles.

3. Minutes of the Last Meeting

After two typing corrections that did not affect the meaning, the Minutes were accepted. Proposed by Heidi Robbins, Seconded by Elaine Gargett.

4. Matters Arising

Are covered below, else.

5. Poppies **Action: Tony** Smith to purchase

7. HSE Poster – Checklist form to gather the information needed, received.

ACTION: Ed Marshall

12. Litter Picking – Council agreed to pay £50 to the Scrooby Gardening Club for their recent Litter Picking day. **Action: Treasurer**

4.1 Parish Council Elections, 2nd May 2019

Election nomination forms had been received from 8 local residents (including 6 current Parish Councillors). These have been lodged with the Electoral Services at Bassetlaw and an Election has been announced. Notices to that effect have been posted around the village for the election on 2nd May alongside the Bassetlaw District elections. (Noted the vote is select your 7 out of the 8).

It was agreed that all 8 nominees be invited to put a 50 word “Pen Picture” of themselves to assist the vote on the www.scrooby.net website. **Action: Nominees** to pass on to **Tony Smith** who will then place them on the website all together.

It was noted that Parish Councillor Matt Pollard had resigned from the Parish Council at the next AGM for business reasons and would not be standing again. It was also noted that District Councillor Barry Bowles would be standing for re-election as well to the BDC. The Chair and all the Parish Councillors wished to record their appreciation of the hard work and effort both of these councillors had given to Scrooby over the last 4 years.

5. Correspondence

A number of notices, e-mails and letters had been received over the month and were listed before the meeting. Those of note or action were:

Miles in May program – an event to walk 26 miles during May and win a BDC Leisure Pass.

Notts CC Handy Person Scheme – aimed at pensioners and the disabled to give access to approved tradesmen who can do minor jobs and repairs for them. See Notts CC website.

Bassetlaw Conversations – attendance at show or Annual Meetings – Yes

Sutton cum Lound – Noted their parish council election is unopposed.

6. District and County Councillor's Report

County Councillor, Tracey Taylor. Noted the published list of Highway works did not specifically show Church Lane. However, Tracey did explain the list was not final and some items are from 2-3 years back. But there is a “piece of the pot” that has not yet been allocated and was due on 9th May, at which she remains hopeful given the 2020 activities.

The LIS applications for funding are in progress. However, Ed Marshall also stated that there was some query about their whereabouts, that had been resolved and further questions / information by BDC had been answered. Responses are expected in May / June.

District Councillor, Barry Bowles. Was unable to attend, but had passed on an email describing the BDC Cashless Parking Scheme (prepay by card using RingToGo). Barry

also expressed his thanks over the last 4 years for the positive reception he always receives from Scrooby.

7. Finance Report

The Treasurer presented his report, which included mostly ongoing costs, with the exception of the donation to the STAR (*a Thank You letter from the STAR had been received*), and the quarterly salaries. All fixed income invoices had been sent out for payment. The report was approved. Full details of the report can be viewed at www.scrooby.net.

Other matters:

- Data Protection Act (GDPR) changes for May 2018 – Analysis by the Clerk, ongoing.
- Parish Council Standing Orders, Financial Regulations and Code of Conduct, a final revision had been circulated for acceptance. The Parish Council voted to accept these revisions and the documents were signed as approved. They are now in place and a copy is available upon request.
- PRECEPT – is agreed and in place by Bassetlaw District Council.
- Internet Banking – Treasurer reports this is now active and a first test payment will be made in the April accounts.
- Other issues:
 - The Annual Accounts and Audit process has started and Tracy Crowe has agreed to be our Internal Auditor this year.
 - Council Insurance – Zurich Insurance have offered to quote for a renewal of their insurance with us. **Action: Tony Smith** to request quote.

8. Police Report

The local PSCO Lucy Champion was invited but did not attend. It was agreed to only invite Lucy when we had some issues to discuss in the future.

It was reminded that a Whatsapp Group which can be used by villagers to record incidents or suspicious activity is active. Contact Elaine Gargett or Alison Goldsmith. As ever if the incident is urgent or life threatening ring 999, else call 101.

9. Planning & Neighbourhood Plan

1. The Scrooby Neighbourhood Action Plan (SNAP) continues to progress. The Steering Group meet on 10th April to accept the 3rd revision of the Draft Scrooby Neighbourhood Plan and discuss the next steps. In the meantime we will work out future funding requirements and make the applications to Locality. The next step will be a public consultation on the Draft SNAP Plan for 6 weeks before it goes to examination, which will be June / July time.
2. Planning Requests – No new applications, current applications were:
 - 9 Static Caravans in the current Saracens Lane site. This application has been refused, but no information as to any appeal. However, it was noted that a double piece “Mobile Home” had been delivered on site, what planning application has been made for that. Thanks were given to Phil Walton for taking pictures and asking BDC Planning what was happening, no response back as yet though.
 - Alpha House – Retrospective Planning Application 18/00502/HSE, has been Refused, the option to appeal has been registered. It was found that the Appeal had been subsequently allowed and the retrospective permission granted.
 - Current: Westgate House, issues still being raised.

10. Play Area

No comments. Repairs still to be made. **Action: Heidi Robbins**

11. Village Hall

Village Hall Extension Toilet Plans – Funding:

ACRE, a government launch of funds for Village Halls. Ed reported he was unable to attend the launch, but would follow it through.

Tesco Bags of Help scheme – Tony Smith reported we have been successful in our bid to be voted for in the Gainsborough store. Voting will be by token at the store during May/June, please visit and vote for Scrooby, there is £4,000 to £1,000 at stake.

12. Village Environment

- Agreed to continue the Grass Cutting contract for this year. **Action: Elaine Gargett.**
- Scrooby Allotments – Continue to be investigated alongside a progress request from the lead of the Allotment group. Further activities were discussed:
 - Background discussions with the National Society of Allotments + Torworth and Gringley who have allotments.
 - That we should invite the “Allotment Group” to form an Allotment Committee to manage the allotment and interact with the Parish Council should we be successful.
Action: Tony Smith
 - A note to the Enterprise Inns land managers to see if there was any interest in them letting the field on Station Lane (albeit populated at the moment with sheep) to Scrooby for an allotment. **Action: Tony Smith**
 - It was also noted there was no water on the Station Road field and so the PC would need to investigate their legal obligations and/or best practise.
- The Scrooby Information Hub telephone box on Chapel Lane needs a clean-up. **Action: Tony Smith** to price the cost of the original paint.

13. Pilgrim Fathers Visitors Centre and Mayflower 400

- The next Pilgrim Fathers Origins Society meeting was delayed and now set for Wednesday 10th April in the morning in the Scrooby Village Hall.
- The Pilgrim 400 Apple Tree project and (recently) the Mayflower Legacy Oaks project – Notice had been received about these two projects aimed at planting a unique apple tree in Scrooby and also an oak tree grown from Sherwood Forest acorns to commemorate the Pilgrims and Mayflower 400. This was well received by the council. **Action: Heidi Robbins** to discuss with Ann Robbins suitable sites that meet the needs of the recent Tree Planting survey she undertook. Then the Parish could formally reply to the originators of these projects.

14. Any Other Business

- Noted that bags of rubbish the size of builders bags had been left in Mill Lane. Arrangements for removal in place.

All minutes from Scrooby Parish Council meetings are always published at www.scrooby.net, after acceptance by the Parish Council

Meeting ended 8:51 pm.

Next meeting to be held on Monday 13 May 2019, 7.30 pm, Scrooby Village Hall.

This will be the Annual Meeting, followed by the first Parish Council meeting of the newly elected council members.