

## MINUTES OF SCROOBY PARISH COUNCIL MEETING

Monday 10 June 2019

SCROOBY VILLAGE HALL

### 1. Present

Chair: Heidi Robbins, Elaine Gargett, Christine Bailey, Stephen Lincoln, Frank White, Tony Smith (Clerk & Treasurer), County Cllr Tracey Taylor (Part). Parishioners present: Bev Hughes; Part of the Meeting: Martin Schleicher, and one other.

### 2. Apologies

Ed Marshall, Phil Walton, District Cllr Jack Bowker.

### 3. Minutes of the Last Meeting

Proposed by Elaine Gargett, Seconded by Christine Bailey.

### 4. Matters Arising

Are covered below, else.

5. Poppies – On order

12. Pricing for original paint for the Telephone Box. Accepted to purchase the complete kit and a volunteer from the parish will be willing to do the painting. **Action: Treasurer to order.**

#### 4.1 Parish Council Elections, 2<sup>nd</sup> May 2019

Three Councillors are to attend a New Councillor training course on Monday 17<sup>th</sup> June at Sutton-cum-Lound.

Although Bev Hughes was not successful on the vote it was unanimously agreed to co-opt her to the council with specific duties relating to the Mayflower 400 events with Ed. (A member co-opted in this manner may only vote on the topic they were co-opted for.)

### 5. Correspondence

A usual number of notices, e-mails and letters had been received over the month and were listed before the meeting. Those of note or action were:

Celebration of 75<sup>th</sup> Anniversary of D-Day; County Council Civic Service, Southwell 23<sup>rd</sup> June

**Action: Councillors** to confirm if attending by 17<sup>th</sup> June: Bassetlaw Parish and Central Forums 24<sup>th</sup> June / 6<sup>th</sup> July; A change in the management of Notts NALC at Southwell in September leads to a full time vacancy.

### 6. District and County Councillor's Report

**County Councillor, Tracey Taylor.** Reported nothing specific, but gave news on the LIS bids in place from issued minutes.

a. The "Pictorial" road signs had been successful in a 50% matched funding bid. (*See below for the next steps required*)

b. St Wilfred's Church – only a small grant of £1,000 agreed.

c. The Old Vicarage – refused, needs private funding.

d. The Village Hall Extension – no news. (May be connected to item 13. below.)

**District Councillor, Jack Bowker.** Had apologised for being on holiday, but had contacted Heidi as a start.

### 7. Finance Report

The Treasurer presented his report, which included mostly ongoing costs, but did pay for the ongoing Parish Insurance which by law all Parishes are required to have.

The report was approved. Full details of the report can be viewed at [www.scrooby.net](http://www.scrooby.net).

Other matters:

- Data Protection Act (GDPR) changes from May 2018 – Analysis by the Clerk, ongoing.
- Scrooby.Net website – Treasurer reports this has now been updated for the new councillor details.
- Other issues:

- The Annual Accounts and Audit process – Now open to public scrutiny from 17<sup>th</sup> June to 26<sup>th</sup> July, upon request to the Treasurer.
- Council Insurance – An alternative was found and found to be cheaper whilst offering similar coverage. This was agreed between the councillors by email prior to the meeting because of the deadlines,
- Payments – In order to make the payments process more efficient it was accepted that the Treasurer would only make a “Payment Run” twice each month. The dates for these were previously circulated and payments for inclusion had to be present 3 days before signature.
- Bank Signatory changeover – was in process, electronically.

## 8. Police Report

The local PSCO Lucy Campion has an open invitation, but did not attend. *(It was agreed to only invite Lucy when we had some issues to discuss in the future.)*

It was noted that a temporary speed warning light had been placed on the southern approach to the village just after the bridge. That was welcomed.

As ever if the incident is urgent or life threatening ring 999, else call 101.

## 9. Planning & Neighbourhood Plan

1. The Scrooby Neighbourhood Action Plan (SNAP) continues to slowly progress. Work still needs to take place before the Draft SNAP Plan will be put to a 6 week public consultation before it goes to examination, which will be June / July time. Noted that Everton NP was back in public consultation after amendments from the examiner.
2. Planning Requests – One new application, current applications were:
  - 9 Static Caravans in the current Saracens Lane site. This application has been refused, but is now under appeal.
  - New – Outline Application to agree the access to a proposed site of 4 new homes to be built on land off the Great North Road between Sheepcote House and School Lane. The consultancy deadline was before this meeting and so a lot of the responses have been by email, etc. Sheepcote House, SNAP, two residents and the Parish Council Planning rep have all responded negatively, with major concerns about the road, pathway, traffic, bus stop, etc. The applicant Martin Schleicher came to the meeting to try to understand the objections. Ed Marshall was waiting for a response re the effect on the parish drains, as this is an ongoing question of overloading.
  - Other notes received: The Public Consultation of the Notts Draft Minerals Plan runs from 27/7 to 28/9, details on Notts CC website. Harworth Developments, an open meeting had been held re the next stage in the major development down to Blyth.

## 10. Play Area

Repairs still to be made and it is ready for its Annual Inspection. **Action: Heidi Robbins**

## 11. Village Hall

Village Hall Extension Toilet Plans – Ed Marshall will continue to lead until completion. We are waiting from the LIS decision as above.

Health & Safety – Noted that we need to PAT test the 10(?) items of portable equipment and ensure all required have up to date fire equipment training. Agreed, to arrange the PAT tests and ask Harworth Fire Station if they can provide the fire training. **Action: Tony** to ask the Fire Service and arrange the PAT testing.

## 12. Village Environment

- Scrooby Allotments – Continue:
  - Julie Davison has agreed to create an Allotments Committee as when the need arises.
  - The 2<sup>nd</sup> response from Enterprise Inns land managers re the land on Station Lane came back negative again as they do not wish to interrupt the existing agreement for the use of that land.
  - The field on Mill Lane – a letter of enquiry has been sent and is waiting response.

- Fly Tipping – noted some on Mill Lane to be removed.

### 13. Pilgrim Fathers Visitors Centre and Mayflower 400

- Keith Tween (from Ranskill) leading the project to write a version of the Millennium Walk of 2000 : Decision on funds to be in the next meeting as the maps were not included in the circulation by the Clerk. **Action: Tony** Smith to re-circulate his mail to all councillors.
- Sandra Withington had replied back with more information on the Pilgrims Apple / Oak tree size before deciding on the siting. Also the use of the Village Children for the included Time Capsule. Continuing....
- Notts County Council: (See also item 6 above). An interesting mail had been received from the Leader of the Notts CC (Mrs Kay Cutts) and their CEO about a meeting to discuss Notts CC involvement and participation in the Mayflower 400 project, pushing to get the recognition Scrooby properly deserves. They were aware of the current initiatives from others. Cllr Tracey Taylor clarified and gave the background to this contact and had been working on Scrooby's behalf, but warned we need to be clear on the pros and cons of the initiative and it's timescales. Cllr Taylor was thanked for her efforts and assistance and it was agreed to meet with Kay Cutts and see what is being envisaged. **Action: Heidi** to offer meeting dates between 19<sup>th</sup> and 29<sup>th</sup> June and then circulate when known.
- Road Signs to the North and South of the Village – (See also item 6 above). Whilst the successful 50% funding had been intimated, a discussion ensued about what the pictorial display is to look like and we should get plans drawn up. It was noted that we had not been formally notified yet and could not start until then because of the Notts CC Highways inclusion. It was agreed that when the official notification is received, then we would form a sub-committee to work on the design, etc. In the meantime we should place a piece in the STAR to ask if anyone had a picture of the old "pictorial Scrooby" signs that was taken down some years ago. **Action: Tony** to do.

### 14. Any Other Business

- Noted that the Abridged minutes for May had been sent to the STAR as usual but were not included.
- Notice of a Foal Show, 16<sup>th</sup> August at the Home Farm Stables, with the entrance on Station Lane. Full details to be published.
- Stephen Lincoln asked, thinking of more communications:
  - Could we / should we expand the Neighbourhood Watch WhatsApp to include news and views of the village. It was noted that would need to be kept separate from the Parish Council, else there are GDPR issues.
  - Can we take the "Issues to Muse" box from the Abridged minutes and place it in the Star as a separate item.
  - Can we update the Councillor Responsibilities sheet at the next meeting. **Action: Tony** to circulate the existing one beforehand.
- A vote of thanks was then proposed by Stephen Lincoln to Heidi, Julie, Elaine and their helpers for the build of the new "Mediterranean Garden for 2020" outside the Village Hall and to the Gardening Club for funding the plants, etc. Heidi also thanked Rotherham Sand and Gravel for donating the 4 tonnes of gravel for the bed.

*All minutes from Scrooby Parish Council meetings are always published at [www.scrooby.net](http://www.scrooby.net), after acceptance by the Parish Council*

The Meeting started at 7:30 and ended at 9:18 pm.

**Next meeting to be held on Monday 8 July 2019, 7.30 pm, Scrooby Village Hall.**