

MINUTES OF SCROOBY PARISH COUNCIL MEETING

Monday 08 July 2019

SCROOBY VILLAGE HALL

1. Present

Chair: Heidi Robbins, Stephen Lincoln, Ed Marshall, Elaine Gargett, Christine Bailey, Frank White, Bev Hughes (Co-opted Cllr), Tony Smith (Clerk & Treasurer), District Cllr Jack Bowker, County Cllr Tracey Taylor (Part). Parishioners present: None

2. Apologies

Phil Walton

3. Minutes of the Last Meeting

Proposed by Elaine Gargett, Seconded by Stephen Lincoln.

4. Matters Arising

Are covered below, else.

5. Poppies – Remain on order

12. Original paint for the Telephone Box. Purchased and delivered to Norman Gray, our volunteer painter.

11. Village Hall PAT testing, to be arranged with Sutton Solutions Retford w/c 22nd July.

ACTION: Tony to arrange with Ed/Izzi.

4.1 Parish Council Procedures

Three Councillors attended a New Councillor training course recently which was very well received by the attendees. However, during the course Heidi noted that the way we made decisions was of the wrong format. Decisions can only be made on items identified earlier. Heidi (Chair) proposed that from the September Parish Council Meeting we would not make a decision unless it had been notified on the agenda sent out the week before, that way all members would have prior notification of an item that required a decision and would be prepared for that. This was agreed, although if an urgent item arose that could be added to the agenda at the meeting if all agreed it should be. Additionally items under "Any Other Business" would become simply 'Items of Interest' and be added to the next meeting agenda if a discussion or decision is required. The Parish Council's Meeting Agenda will be changed to reflect this new procedure.

5. Correspondence

A usual number of notices, e-mails and letters had been received over the month and were listed before the meeting. Those of note or action were:

BDC Central Bassetlaw Forum, 19th Sept, Barnby Moor: Notts CC Events listed for 2020 VE-Day Celebrations: NALC Annual Conference and Exhibition 2019, Milton Keynes 28_29 October 2019; NALC warning against the use of "secret" ballots in Parish Councils, *Scrooby does not*.

Those that require a decision were:

1. A request has been received for support from the North Nottinghamshire Community First Responders. Agreed to support by a £50 donation under the S137 rule as they have a direct benefit to the Scrooby parishioners. The donations to date of £50 do not exceed the S137 limitations: 2. RCAN Survey as to how best they can support the Parish Councils / Village Halls. **ACTION:** Tony Smith to return the survey on Scrooby's behalf: 3. Review of Polling Districts. There is no change to Scrooby and minor ones elsewhere. **ACTION:** Tony Smith to respond positively.

6. District and County Councillor's Report

County Councillor, Tracey Taylor. (Arriving Later), Reported that the LIS bids in place from issued minutes showed the Village Hall Extension bid had only been allocated £10,000, this was in line with all other bids over that figure - This was disappointing for Scrooby (see below).

Other matters coming before the full council next were: Council Funding and Highways reference the verges. It was also noted that the Notts CC Minerals Plan Consultation had been delayed and would start on 30th August for 6 weeks.

District Councillor, Jack Bowker. The Parish Council welcomed Jack to his first Scrooby PC meeting, he noted: Not a lot of business to report except the usual Planning issues, particularly the Harworth South development towards the A1. Also Fly Tipping is predominant and so Jack asked for all incidents of Fly Tipping to be reported to him as well to help with any possible prosecutions.

7. Finance Report

The Treasurer presented his report, which included mostly ongoing costs, but did pay for the grass cutting, the quarterly salaries and the paint for the Scrooby Information Hub (telephone box).

The report was approved. Full details of the report can be viewed at www.scrooby.net.

Other matters:

- Data Protection Act (GDPR) changes from May 2018 – Analysis by the Clerk, ongoing.
- Scrooby.Net website – Treasurer reports this has now been updated for the new councillor details.
- Other issues:
 - The Annual Accounts and Audit process – Still open to public scrutiny until 26th July, upon request to the Treasurer.
 - Bank Signatory changeover – Has been halted. It had been found there is no need to change the bank signatories upon change of Chair and Vice Chair, unless the Parish Council wanted to. This was discussed and agreed to remain as we are, Ed Marshall was happy to continue to sign and Stephen Lincoln (new Vice Chair) was happy to let him, all others agreed. **ACTION: Tony Smith** to cancel the process and continue as before.
 - The Parish Council “Handbook” called Local Council Administration. At the recent New Councillor training it was suggested all councils should have their copy available. Tony Smith noted ours was dated 1994, some 25 years old. A request was made by the Chair to purchase a new copy, however at £110 the council did not quite agree and wished to review other options of obtaining access to this tome. **ACTION: Tony Smith** to contact the Clerks of Ranskill and Torworth and suggest we three share a copy and the cost.

8. Police Report

The local PSCO Lucy Campion has an open invitation, but did not attend. *(It had been agreed to only invite Lucy when we had some issues to discuss in the future.)*

As ever if the incident is urgent or life threatening ring 999, else call 101.

It was agreed that when the new Council member responsible for policing was agreed the Clerk would forward any relevant Stakeholder Updates he gets now.

9. Planning & Neighbourhood Plan

1. The Scrooby Neighbourhood Action Plan (SNAP) continues to slowly progress, work still needs to continue for the Draft SNAP Plan
2. Planning Requests – One new application, current applications were:
 - 9 Static Caravans in the current Saracens Lane site. This application which was refused, is still under appeal.
 - New – Outline Application to agree the access to a proposed site of 4 new homes to be built on land off the Great North Road between Sheepcote House and School Lane. The decision has been made to refuse and an appeal has not been made.
 - Ed Marshall had a response re the ongoing effect on the parish drains. The reply was a) no idea we weren't responsible then and b) as to how many times the sewage has had to be “tanked”, the answer was none but local knowledge says 3-4 times. Ed will continue the dialogue
 - Other notes received: IGas have started the restoration of the Tinker Lane site. They are offering large pieces of concrete if Parishes want them to block fly tipping, parking, etc.

10. Play Area

Annual Inspection is waiting. Appears the repairs have been made lately.

11. Village Hall

Village Hall Extension Toilet Plans – Ed Marshall will continue to lead until completion assisted by Bev Hughes (Co-opted for that purpose) and Elaine Gargett. We are waiting the official notification from LIS as to the amount we have been allocated for the Extension, then Ed and his team can progress.

Tony Smith reported some unofficial news that we seem to have been successful in the Tesco Gainsborough “Bags of Life” competition which closed on 30th June. He reported a reasonable amount of tokens had been given to Scrooby and so we should receive the 3rd Prize of £1,000. However, that money has to be used to fund the replacement of the V Hall furniture and equipment like tables, chairs, crockery, etc.

Health & Safety – The testers for the PAT testing of the village hall electrical equipment has been found. **Action: Tony Smith and Ed Marshall to agree a suitable date.**

12. Village Environment

- Fly Tipping – noted some rubble to be removed, these will need to be bagged. Agreed to do that next Friday / Saturday.
- Station Road – It was noted that the hedge is heavily overgrown and blocks the view of the Manor House remains. **ACTION: Tony Smith to ask Tracey Taylor if Notts CC CEO Anthony May can help.**
- Ei Group have asked if the Parish supports its wayleave with Western Power. This is to do with upgrading the underground part of the power distribution that runs from the Pilgrim Fathers pub car park to Kirkby House and Vicarage Lane. Parish Council agreed to support it, **ACTION: TONY Smith to report back to Ei Group.**

13. Pilgrim Fathers and Mayflower 400

- Keith Tween (from Ranskill); Updated version of the Millennium Walk of 2000: Decision on funds to be in the next meeting agenda. **Action: Tony Smith to add.**
- Sandra Withington - Pilgrims Apple / Oak. Sandra would like to include a plaque. We need to try to find the owner of the probable site (the corner of Low Road / Station Road in the triangle) before we can plant there. **ACTION: Tony Smith to contact Bassetlaw District Council through Sandra Withington / Jack Bowker to assist. (Question if this is council property)**
- Notts County Council: A meeting had been held on 26th June with Cllr Kay Cutts and Anthony May (CEO) as previously discussed. Heidi / Ed reported back generally and specifically:
 - A suggestion of a Visitors Centre on the west side of the Great North Road is thought to be impractical and a further option of a Memorial / Sculpture was discussed. However, Tracey T counselled that we to define the parameters of what we need, would like, could have.
 - Ed reported back on a possible Memorial / Sculpture and if Notts CC could fund it with the Pilgrim Fathers names on it somewhere. He said he had spoken to a local sculptor. Mike Johnson, who has done work for Notts CC in the past. He is waiting to help and would be happy to assist in any sort of style competition we could hold.
- Mayflower 400 Projects: Ed Marshall reported upon and issued a first draft at a summary of the many (20+) items / projects / thoughts being worked upon / thought about, that also included the many agencies involved in those initiatives. These were reviewed and initially:
 - A working group lead by Ed Marshall, along with Bev Hughes and Elaine Gargett will be formed to work in the background and report back to the PC.
 - Scrooby should also be asked for their thoughts.
 - This volume of work may require a special Parish Council meeting during the summer vacation. Ed / Heidi to discuss and/or call.**ACTION: ED Marshall and team: a) Ed to circulate a response to Kay Cutts for acceptance by the PC, and b) Team to start to identify other funding sources.**
- Road Signs to the North and South of the Village – Official notification of the 50% matched funding has been received, along with the agreement that we will need to sign before funds are released. Tony Smith report this seemed a bit overly complicated and he was just getting to

understand the next steps. That had been helped by a phone call with the LIS office on the day of the PC meeting. However, it is a little different being a Gateway sign as Highways have a lot to say about position, design, size, etc. and a specific company is the only one allowed to make the signs. Reacting to Frank White's concerns over who / when is the design to be done by it was agreed that a sub-committee be formed of Tony Smith (Leader and LIS signatory), Frank White, Phil Walton and Stephen Lincoln to progress. **ACTION:** Tony Smith to call first meeting when he has had discussions with Highways and the Sign Casters and can understand the procedure to follow. It was also agreed by the Parish Council meeting that the 50% matched funds of £3,300 would be sourced from the Village General Fund until a fund can be found.

- Pilgrim Fathers Origins Association – Noted that their next meeting and AGM would be in the Village Hall, the next Wednesday, 10th July at 10:30am

14. Any Other Business

- The Defibrillator – It was agreed to hold a new training course in its proper use.
ACTION: Ed Marshall to ask Julie Dunstan to arrange.
- A telephone request to Ed Marshall for a site to place a used clothing collection bin within the village had been refused and the PC fully agreed to that.
- Allocation of Responsibilities – The PC had run out of time and this topic was to be placed on the September agenda.
- Overgrown Hedges into footpaths and roadways. This was noted and a reminder to parishioners is to be included in the next "Issues to Muse" box.

All minutes from Scrooby Parish Council meetings are always published at www.scrooby.net, after acceptance by the Parish Council

The Meeting started at 7:30 and ended at 9:25 pm.

Next meeting to be held on Monday 9 September 2019, 7.30 pm, Scrooby Village Hall.